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MEMORANDUM

TO: DeVon Hankins, Policy Advisor
Finance and Administration Cabinet

FROM: Emily Caudill
Regulations Compiler

RE: Acknowledgement of Proposed Administrative Regulation and Emergency Administrative Regulation – 103 KAR 3:040 & E

DATE: December 9, 2011

A copy of the administrative regulation and the emergency administrative regulation listed above are enclosed for your files. This administrative regulation and the emergency administrative regulation are tentatively scheduled for review by the Administrative Regulation Review Subcommittee at its **February 2012** meeting. We will notify you of the date and time of this meeting when it has been scheduled.

Pursuant to KRS 13A.280, if a public hearing is held or you receive written comments on the ordinary administrative regulation, the Statement of Consideration for this ordinary administrative regulation is due by noon on **February 15, 2012**. Please reference KRS 13A.270 and 13A.280 for other requirements relating to public hearings and the Statement of Consideration.

The above-referenced emergency administrative regulation was filed with our office and became effective on **December 9, 2011** and will expire in 180 days on **June 6, 2012**, or when replaced by the ordinary administrative regulation, whichever occurs first.

If you have any questions, please do not hesitate to contact me at (502) 564-8100.

Enclosures